



## Spring Street International School

### International Student Enrollment Application and Agreement 2011 - 2012 School Term – Midyear Start

This contract with the parent or guardian of \_\_\_\_\_  
Last name First name  
is for his/her enrollment as a student in grade \_\_\_\_\_ for the 2011 / 2012 second semester term.

#### ***I. Tuition Information for the 2011-2012 Academic Term – Single Semester***

- Tuition and Student Residence Boarding Fees for the 2011-12 school term by semester are \$18,900 and an activity fee of \$500.

#### **Fees Include:**

- A. Tuition and boarding/meals at the student residence
- B. International student administration fees for ESL and international student support
- C. Books and airport pickup
- D. Local activities and transportation

#### **Fees do NOT Include:**

- A. Personal expenses
- B. Medical Insurance
- C. Personal or discretionary travel
- D. Experiential trips sponsored by SSIS
- E. Testing fees for standardized tests such as TOEFL & SAT

- Deposit of \$2,500 required to confirm enrollment in 2011-12 midyear school term.
- International Boarding student fees and tuition are required to be paid in full in advance of the school term start date.
- Deadline for midyear enrollment is November 18, 2011
- Student Medical Insurance is required. Proof of existing insurance must be provided prior to arrival in the U.S. SSIS will automatically enroll students in an Exchange Student Medical Insurance Plan if we have not received proof of insurance prior to their enrollment. Fees vary but are approximately \$60/month/student.

#### ***2. Completing the Application***

Please read this contract carefully and contact the school if you have any questions at all.

Visa students: Upon acceptance, Spring Street International School will issue I-20 Visa application forms for F-1 students and ensure Homeland Security procedures are in compliance. It is the responsibility of the enrolling student /family to ensure the actual Visa and Passport are in place. This applies to J1 students as well.

#### ***3. Fees***

*The Spring Street International School admits students of any race, color, religion, sexual preference or national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, religion, sexual preference or national or ethnic origin in administration of its education policies, admissions policies, scholarship and loan programs, and athletic or other school administered programs, as well as all areas of personnel/employee concerns.*

Student residence fees include all tuition, room, meals, application processing and books. Experiential trips and personal expenses are NOT included in the tuition fees. All fees for experiential travel will be billed as incurred. Budgetary estimates for fees are dependent on the experiential education trip plans for the coming year. All families will be notified of planned trips and expected fees well in advance of travel. Experiential education trips are planned by an assigned trip leader and will be billed per family. Monies must be received by advance deadlines to ensure student participation on the trips and all outstanding balances must be current for students to be approved for travel.

**4. Retention and Enrollment Renewal**

- a. The school requires a deposit of \$2,500 to hold a place in the student residence and school.
- b. The student’s right to attend classes is dependent on completing scheduled payments as contracted. All families’ financial obligations must be kept current or students will be denied enrollment for the start of each semester (Sept and Jan.)
- c. Students are enrolled for the entire academic term. In accepting a student for enrollment, the school makes financial commitments and assumes expenses that are not reduced by the student’s decision not to attend and/or withdrawal during the school term. The undersigned hereby acknowledges that Spring Street International School is relying upon the payment of tuition to meet its budgetary requirements. In the event of withdrawal or dismissal, tuition obligation remains in accordance with the cancellation policy set forth below.

**5. Dismissal**

- a. The school reserves the right to dismiss any student whom, in the judgment of the administration, has not consistently demonstrated a commitment to learning and a willingness to behave in accordance with the school’s academic and behavioral standards.
- b. Without terminating the obligation of the undersigned to pay tuition, Spring Street International School can refuse to allow students to attend or continue to attend school in the event that the undersigned fails to comply with the tuition payment obligations as set forth in this agreement.
- c. This enrollment contract is for the 2011-12 school term only and the offering of enrollment for any subsequent school year is at the discretion of Spring Street International School.

**6. Overdue Accounts**

- a. Transcripts of a student’s work or credits will not be sent to another school or college unless all payments and other financial commitments have been met.
- b. Students may not begin classes unless SSIS and parent/guardian sign this agreement and previous year tuition fees are paid in full.
- c. The parties to this agreement agree that any litigation to enforce any term or provision of this agreement shall be heard by the Superior Court of San Juan County, Washington and the parties agree that in such litigation, the prevailing party shall be entitled to an award of costs and fees.

**7. Cancellation and Refund Policy**

Spring Street International School makes financial commitments in reliance on signed agreements and the final count of student enrollments. In the event of cancellation after paying a deposit, or withdrawal after enrolling, the following liquidated damages will apply:

Cancellation after down payment -	Loss of deposit (\$2,500 only)
Withdrawal after school begins	Loss of deposit plus balance of tuition and all book fees. Boarding fees are non-refundable after actual attendance and start of school.

**8. Key Deadlines Calendar**

- \$2,500 deposit for Enrollment – November 25, 2011
- Signed contract for 2010-2011 school term – December 2, 2011

*Boarding student contracts require full payment prior to start of school term.*

## Signature Page

**I agree to the above terms and conditions, and to the payment schedule, amount and cancellation policy described above.**

BILLING NAME \_\_\_\_\_ PHONE \_\_\_\_\_

BILLING ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

Parent or Guardian

Signed \_\_\_\_\_ Date \_\_\_\_\_

Parent or Guardian

Email addresses: Parents /Guardians

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SPRING STREET INTERNATIONAL SCHOOL

ACCEPTANCE \_\_\_\_\_ Date \_\_\_\_\_

Director of Admissions / Development