



## Spring Street International School

### U.S. Boarding Student Enrollment Application and Agreement 2009 - 2010 School Term

This contract with the parent or guardian of \_\_\_\_\_  
Last name First name

is for his/her enrollment as a student in grade \_\_\_\_ for the 2009 -2010 Spring Street International School term.

#### **I. Tuition Information for the 2009-2010 Academic Term**

- Tuition and SSIS Student Residence Full-time fees for the 2009-2010 school term are \$28,000
- Deposit of \$2,500 required by July 1, 2009 to confirm enrollment in 2009/2010 school term.
- Boarding fees are required to be paid in full in advance of the school term start date(non-refundable)
- Deadline for fall 2009 enrollment is August 1, 2009.
- Half-year placements (January) are available and charged at 60% of stated fees.

#### **2. Completing the Application**

Please read this contract carefully and contact the school if you have any questions at all.

#### **3. Fees**

Dormitory fees include all tuition, room, meals, application processing and books.

Activities and special trips are NOT included in the tuition fees. All fees for activities will be billed as incurred. Budgetary estimates for fees are dependent on the experiential education trip plans for the coming year. All families will be notified of planned trips and expected fees well in advance of travel. Experiential education trips are planned by an assigned trip leader and will be billed per family. Monies must be received by advance deadlines to ensure student participation on the trips and all outstanding balances must be current for students to be approved for travel.

#### **4. Retention and Enrollment Renewal**

- a. The school requires a deposit of \$2,500 to the school by July 1, 2009.
- b. The student's right to attend classes is dependent on completing scheduled payments as contracted. All families' financial obligations must be kept current or students will be denied enrollment for the start of each semester (Sept and Jan.)
- c. Students are enrolled for the entire academic term. In accepting a student for enrollment, the school makes financial commitments and assumes expenses that are not reduced by the student's decision not to attend and/or withdrawal during the school term. The undersigned hereby acknowledges that Spring Street International School is relying upon the payment of tuition to meet its budgetary requirements. In the event of withdrawal or dismissal, tuition obligation remains in accordance with the cancellation policy set forth below.

#### **5. Dismissal**

- a. The school reserves the right to dismiss any student whom, in the judgment of the administration, has not consistently demonstrated a commitment to learning and a willingness to behave in accordance with the school's academic and behavioral standards.

*The Spring Street International School admits students of any race, color, religion, sexual preference or national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, religion, sexual preference or national or ethnic origin in administration of its education policies, admissions policies, scholarship and loan programs, and athletic or other school administered programs, as well as all areas of personnel/employee concerns.*

- b. Without terminating the obligation of the undersigned to pay tuition, Spring Street International School can refuse to allow students to attend or continue to attend school in the event that the undersigned fails to comply with the tuition payment obligations as set forth in this agreement.
- c. This enrollment contract is for the 2009-2010 school term only and the offering of enrollment for any subsequent school year is at the discretion of Spring Street International School.

**6. Overdue Accounts**

- a. Transcripts of a student’s work or credits will not be sent to another school or college unless all payments and other financial commitments have been met.
- b. *Students may not begin classes unless SSIS and parent/guardian sign this agreement and previous year tuition fees are paid in full.*
- c. The parties to this agreement agree that any litigation to enforce any term or provision of this agreement shall be heard by the Superior Court of San Juan County, Washington and the parties agree that in such litigation, the prevailing party shall be entitled to an award of costs and fees.

**7. Cancellation and Refund Policy**

Spring Street International School makes financial commitments in reliance on signed agreements and the final count of student enrollments. In the event of cancellation after paying a deposit, or withdrawal after enrolling, the following liquidated damages will apply:

Cancellation through August 15	Loss of deposit (\$2,500 only)
Cancellation August 15 – start of term	Loss of deposit (\$2,500) plus \$1,000 flat fee or \$3,500.
Withdrawal after school begins	Loss of deposit plus full balance of tuition for any semester (1/2 year tuition) and all book fees. One exception is for 12 <sup>th</sup> grade students, whose tuition obligation is for a full year due to special 12 <sup>th</sup> grade placement services provided.

**8. Service Commitment**

SSIS requires a commitment from each of our students' families of 25 hours of service to the school, except for international families who cannot comply. This commitment can be met in many ways: chaperoning field trips, working in the office, helping maintain the campus facilities, etc. Through this support we are able to better focus our revenues on the educational program rather than operating costs.

**9. Key Deadlines Calendar**

- \$2,500 deposit for Enrollment – July 1, 2009
- Signed contract for 2009 / 2010 school term – August 1, 2009

*Student contracts require boarding payment prior to start of school term.*

**I agree to the above terms and conditions, and to the payment schedule, amount and cancellation policy described above.**

BILLING NAME \_\_\_\_\_ PHONE \_\_\_\_\_

BILLING ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Parent or Guardian

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Parent or Guardian

SPRING STREET INTERNATIONAL SCHOOL  
ACCEPTANCE \_\_\_\_\_ Date \_\_\_\_\_

Director of Operations